

**SALINA HUMAN RELATIONS COMMISSION**  
**--MEETING MINUTES--**  
**Meeting Room 105**  
**September 12, 2006**

**Commissioners Present:**

Brenda Faram            Richard Frye  
Arthur Jordan           Sharon Kibbe  
Gina McDonald        Jan Mendell  
David Norlin

**Commissioners Absent**

Sidney Gray        Maribel Panuco

**Staff Present**

Sandra Beverly, Equal Opportunity Specialist  
Dina Giron, Human Relations Specialist  
Kat Livingood, Office Manager  
Nichole Roths, Attorney

**CALL TO ORDER & ROLL CALL**

Chairwoman Gina McDonald called the meeting to order at 5:35 pm, and requested Ms Livingood take roll call.

**APPROVAL OF AGENDA**

Chairwoman Gina McDonald called for approval of the agenda as written. Commissioner Jan Mendell called for approval of the agenda and motion was seconded by Commissioner Sharon Kibbe. The motion carried by vote of the full commission.

**APPROVAL OF MEETING MINUTES**

Chairman McDonald called for approval of the minutes for the May 2006 meeting. Commissioner Richard Frye made motion to approve the minutes as written, and Commissioner Jan Mendell seconded the motion. The motion was carried by the full commission.

Chairwoman McDonald called for the Commission to welcome the newest commissioner, David Norlin, appointed by Mayor Marrs to replace the outgoing Allen Smith. Commissioner Norlin introduced himself.

**COMMISSIONER TRAINING**

Nichole Roths, our legal advisor from the City Attorney's Office, provided training to the Commission on "Evaluation of Case Files for Probable Cause". During discussion, several points were brought up by the commission:

1. Each case file that goes out to an investigating commissioner for determination needs to have a copy of Chapter 13 with applicable sections marked. The investigating commissioner could therefore review the ordinance, or applicable sections thereof, prior to writing their determination.
2. Commissioners were encouraged to call Nichole for clarification of questionable points on a case during determination. She said this is the most underutilized capacity set forth in the ordinance.
3. All agreed that more training on ADA was needed for the Commission.

Chairwoman McDonald then explained the commission determination process for the benefit of the new commissioner. Commissioner training concluded at 6:55 p.m.

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**OLD BUSINESS**

**National Hispanic Heritage Celebration**

The National Hispanic Heritage Celebration will be on the upcoming Saturday, September 16<sup>th</sup>, at Sunset Park, which is to recognize National Hispanic Heritage Month, September 15<sup>th</sup> through October 15<sup>th</sup>. All Commissioners are requested to come and support the event. Dina gave an overview of the program, and shared with the Commission the businesses and individuals who had donated time, money and supplies to the event.

On Monday, September 18<sup>th</sup>, J. Q. Rodriguez will be reading the Proclamation to the City Commission proclaiming National Hispanic Heritage Month in Salina. And on October 24<sup>th</sup>, Ballet Gran Folklorico de Mexico will be performing at the Stiefel Theatre, twice for Salina students, and once for the general public.

**Police Advisory Board**

Commissioner Mendell asked what had been decided with the Police Advisory Board, brought to the Commission by Chief Hill and Jason Gage at the May 2006 meeting. The deadline for a decision was July 1, 2006. Chairwoman McDonald reported that because there was no meeting possible prior to this deadline, no decision was made by the Commission. Commissioner Frye, however, reported that Chief Hill had told him that he would be contacted as an interested person, to meet with the Chief. Commissioner Frye added that he had never been contacted. Chairwoman McDonald said that she would talk to the Director for further details.

**NEW BUSINESS**

None.

**EXECUTIVE SESSION**

No Executive Session was held.

**MEETING ADJOURNMENT**

As there was no further business to discuss, motion was made by Commissioner Jan Mendell for adjournment, and seconded by Commissioner David Norlin. Motion carried and the meeting was adjourned at 7:00 p.m.

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Gina McDonald, Chairwoman

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Kaye J. Crawford, Secretary